



APPLICATION FOR EMPLOYMENT

An Equal Opportunity Employer

PERSONAL INFORMATION			
Last Name:	First Name:	Today's Date:	
Current Address:	City:	State:	Zip:
How Long have you lived there?	<i>If less than two years, please provide prior address on the next line.</i>		
Prior Address:	City:	State:	Zip:
Home Phone:	Mobile:		
Are you 16 years or older? <input type="checkbox"/> Yes <input type="checkbox"/> No	Email Address:		

DESIRED EMPLOYMENT			
Job Title:	Date you Can Start:	Salary Desired:	
Status: Part-time <input type="checkbox"/> Full-time <input type="checkbox"/>	Are you available for the shifts listed on the job posting? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Are you employed now? <input type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, can we inquire of your present employer? <input type="checkbox"/> Yes <input type="checkbox"/> No		
Have you applied here before? <input type="checkbox"/> Yes <input type="checkbox"/> No	Which Department?	When?	
Have you worked here before? <input type="checkbox"/> Yes <input type="checkbox"/> No	Which Department?	When?	
If you have worked here before, what was your reason for leaving?			
Name of last supervisor at this company:			

EDUCATION				
School Level	Name and Location of School	# of years attended	Did you graduate?	Subjects Studied
High School or GED				
College				
Trade, Business, or other				

GENERAL
Subjects of Special Study or Research Work:
Special Training:
Special Skills:
Certifications: (CPR etc.)

REFERENCES					
Below, please give the names of three persons who are not related to you, whom you have known for at least one year.					
	NAME	EMAIL	PHONE	RELATIONSHIP	YEARS ACQUAINTED
1					
2					
3					

SERVICE RECORD		
Branch of Service:	Discharge Date:	Rank:

FORMER EMPLOYERS

List below your last three employers, starting with the most recent.

Name of Present or Most Recent Employer:

Address:		City:	State:	Zip:
Starting Date:	Leaving Date:	Job Title:		
Name & Title of Supervisor:		Phone Number:	Permission to contact them? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Description of Work:				
Reason for Leaving:				

Name of Previous Employer:

Address:		City:	State:	Zip:
Starting Date:	Leaving Date:	Job Title:		
Name & Title of Supervisor:		Phone Number:	Permission to contact them? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Description of Work:				
Reason for Leaving:				

Name of Previous Employer:

Address:		City:	State:	Zip:
Starting Date:	Leaving Date:	Job Title:		
Name & Title of Supervisor:		Phone Number:	Permission to contact them? <input type="checkbox"/> Yes <input type="checkbox"/> No	
Description of Work:				
Reason for Leaving:				

OTHER INFORMATION

Are you related to any employee of the South Barrington Park District or an elected official? <input type="checkbox"/> Yes <input type="checkbox"/> No	
If yes: Name: _____ Relationship: _____	
If hired, are you able to provide proof of citizenship or authorization to work in the U.S.? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Applicant Agreement: Release and Certification

Please read before signing. Questions regarding this statement should be directed to any employment interviewer prior to signing.

I hereby certify that all answers to the questions herein are true, accurate and complete to the best of my knowledge. I agree and understand that any false statements, misrepresentations or omissions of fact contained in this application (or any other accompanying or required documents) may cause the rejection of this application or termination of employment without notice or benefits, regardless of how or when discovered. I authorize the investigation of all statements and information contained in this application. I release the South Barrington Park District from any and all liability that might result from conducting a background investigation. I also release from liability anyone supplying information pursuant to such an investigation. I understand that this application is not, nor is it intended to be, a contract of employment. If hired, I agree to abide by all applicable South Barrington Park District rules and regulations. I acknowledge that I have read the above statements and hereby grant permission to verify the information supplied on this application for employment and employment related documents I have provided.

Printed Name: _____ Signature: _____